



**FEDERAL PUBLIC DEFENDER
SOUTHERN DISTRICT OF ILLINOIS
VACANCY ANNOUNCEMENT**



Position: FIRST ASSISTANT FEDERAL PUBLIC DEFENDER

Location: East St. Louis, IL

THE FEDERAL PUBLIC DEFENDER, Southern District of Illinois, is accepting applications for the First Assistant Federal Public Defender. The successful applicant will be someone with extensive federal criminal defense experience with strong leadership skills and organizational knowledge.

Duties: The First Assistant Federal Public Defender is the principal deputy to the Federal Public Defender and assists in the management of all phases of the Defender Office. In addition to providing zealous, professional legal representation to clients, this position also assumes responsibility for the operations of the Defender Office in the absence of the Federal Public Defender. This position actively participates in management and organizational structure decisions, personnel decisions such as hiring, training, performance evaluations and disciplinary actions, and case-related policy decisions. This position acts as a liaison between the Defender Office and the Court, Court personnel, other related agencies, the CJA panel and private bar, Defender Services, other defender offices, clients and their families, and members of the general public on administrative, institutional and case-related matters. The First Assistant Federal Public Defender also shares the responsibility for supervision and management of the daily operations of the office, of attorneys, and communicates with the court and other interested parties in a supervisory capacity concerning case-related issues.

The successful applicant will have an established capacity or clearly demonstrated aptitude for law-office management including excellent interpersonal skills, a reputation for integrity, and a commitment to the representation of indigent clients.

Requirements: Candidates must be licensed attorneys in good standing of the bar of any state or federal district court. Attorneys applying for this position must have five (5) or more years of experience in criminal federal defense including jury trial experience. This position is classified as a high-sensitive position and will require the successful completion of a background investigation. The First Assistant Federal Public Defender's primary duty station will be in East St. Louis, Illinois but regular travel to Benton, Illinois will be expected.

Salary and Benefits: The salary of the First Assistant Federal Public Defender is commensurate with that of a supervisory Assistant U.S. Attorney with similar qualifications and experience. This position is "at-will," and does not carry the tenure rights of the competitive Civil Service. The position offers federal government employment benefits, including participation in health and life insurance program, retirement, and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit).

How to Apply: By federal law, to be eligible, candidates must: be U.S. Citizens, or owe their allegiance to the U.S., or be admitted as a refugee or granted asylum and seeking citizenship or be lawful permanent resident seeking citizenship. Qualified persons may apply by forwarding a single pdf document that includes (1) cover letter; (2) a resume; (3) Form AO 78; (4) federal practice writing sample; (5) trial or hearing transcript not to exceed 30 pages; and (6) three references to: ILS_HR@fd.org. Only candidates in consideration for this position will be contacted and interviewed remotely. A final in-person interview may also be conducted. No phone calls, please. For applicants with disabilities, this organization provides reasonable accommodations, which are decided on a case-by-case basis. To request a reasonable accommodation for any part of the application or interview process, please submit the request in writing to ILS_HR@fd.org. Position is open until May 31, 2022. Applications received by May 1, 2022, will be given priority consideration.

The Federal Public Defender's Office for the Southern District of Illinois is an Equal Opportunity Employer. All applicants, regardless of race, ethnicity, national origin, gender identity, sexual orientation, religion, disability, or age, are encouraged to apply.